

Community Services List

Purpose

- To provide an up-to-date listing of resources involved in advocacy, care, and treatment of adolescents. Such a list can also provide calendars of pastoral care and guidance programs offered by other agencies in the community.

Steps

1. Create a phone list of agencies and service-providers in the local (or broader) community.
2. Contact the agencies and service providers and secure the information using the worksheet on the next page.
3. Create a system to file the information for use in emergency referrals or program planning.
4. For those resources that provide programming for adolescents or their parents, secure a calendar of their events. Promote their events in your own bulletin, newsletters, or mailings.
5. For those resources that provide outreach, counseling, or services to young people and their families, consider developing a flyer or brochure that lists essential information about the organizations, the services they provide, fees and other pertinent information. Send the flyer or brochure to parents and youth.

COMMUNITY PASTORAL CARE RESOURCES

Name of Agency:

Address:

Phone Number:

Contact Person:

Type of Services Offered:
(Individual Services, Support Counseling Groups, etc.)

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

IMPORTANT INFORMATION TO OBTAIN

1. What are the agency's guidelines for accepting referrals? What information, including any forms to be completed, do they expect you to provide when making a referral?
2. Do special agreements exist between your organization and the agency? If so, what are they?
3. What suggestions does the contact person offer about how to make a referral and how to suggest referrals to adolescents and their parents?
4. What is the policy of the agency regarding confidentiality? (Adolescents and their parents may have questions about confidentiality and must be assured that this is an appropriate question.)
5. Maintain a log of your program's contact with the agency.